

WMI Inventory Control Manager (00013239)

Status
FilledRecruiter
Margolis, DinaStatus Details
FilledHiring Manager
Randall, KevinPrimary Location (City Required)
United States > New York > SyossetRequisition Type
ProfessionalHired Candidates
1 out of 1

History

Date	Event	Detail	By
May 18, 2016, 10:57:59 AM	Requisition Filled	Filled	Margolis, Dina (00032603)
May 18, 2016, 10:57:58 AM	Requisition Unposting All (Job Board)	The requisition unposting action was requested for all job board postings from all suppliers	Margolis, Dina (00032603)
May 18, 2016, 10:57:53 AM	Employee Hired	Hired "Tonisha Durant (727922)"	Margolis, Dina (00032603)
May 18, 2016, 10:57:00 AM	Last Position Accepted	Last Position Accepted	Margolis, Dina (00032603)
Apr 14, 2016, 4:33:52 PM	Requisition Unposted	The requisition has been unposted from the following Career sections: SWS - Internal - Career Section.	Margolis, Dina (00032603)
Apr 13, 2016, 9:55:42 AM	Requisition Unposted	The requisition has been unposted from the following Career sections: SWS - External - Career Section.	Margolis, Dina (00032603)
Apr 4, 2016, 8:57:44 AM	Requisition Posted	The requisition has been posted on the following Career sections: SWS - External - Career Section, 2nd Pass Application - REQUIRED FOR POSTING, SWS - Internal - Career Section.	Margolis, Dina (00032603)
Apr 4, 2016, 8:47:20 AM	Requisition Approved	The requisition has been approved.	Goodrich, Larry (00001602)
Apr 1, 2016, 6:52:25 PM	Requisition Approved	The requisition has been approved.	Toohig, Beth (00025749)
Apr 1, 2016, 6:11:13 PM	Requisition Approved	The requisition has been approved.	Kohn, Roy (00020766)
Apr 1, 2016, 5:03:01 PM	Requisition Approved	The requisition has been approved.	Randall, Kevin (00032627)
Apr 1, 2016, 3:11:05 PM	Requisition Approval Requested	The approval of the requisition has been requested to: "Kevin Randall, Roy Kohn, Beth	Margolis, Dina (00032603)

Toohig, Larry Goodrich". :
 this req is for a budgeted
 addition to headcount. It
 is due to the addition of
 WMI systems in the the
 warehouse.

Apr 1, 2016, 2:34:40 PM

Requisition Duplicated

Created from Duplication of Margolis, Dina (00032603)
 "00003085"

Requisition Logistics

Identification

Position Title
 WMI Inventory Control Manager

Number of Openings
 1

Job
 Inventory Cost Supervisor

Position Type
 Full Time / Regular

Justification
 Addition to Staff - Budgeted

User Group

User Group
 New York - Metro

Owners

Recruiter
 Margolis, Dina

Hiring Manager 1
 Randall, Kevin

HR Business Partner
 Noach, Naomi

Structure

Organization (Cost Center Required)

Company Southern Glazer's Wine and Spirits

Company Code 4500 SGWS New York Metro

Cost Center 451700 NY Met Whse - Day

Primary Location (City Required)

Country United States

State New York

City Syosset

Job Field (Required)

Category Warehouse

Job Template ACC-0048 - Inventory Cost Supervisor

Profile

Shift

Day Shift

Union Status

Non-Union

Administration

Candidate Selection Workflow

Candidate Selection Workflow

SGWS CSW

Regulations

EEO Job Category

Officials and Managers

EEO Establishment

Not Specified

Other

FLSA

Exempt

Compensation

Currency

US Dollar (USD)

Salary Type

Yearly

Minimum Salary

0.0

Description (External)

Description - External

- Responsible for directing, monitoring, completing, and supporting all inventory control accounting transactions
- Identifies, analyzes and resolves inventory issues
- Manage work assignments within department to ensure timely completion of all receipts, transfers, inventory adjustment and related tasks; reorganize workload as necessitated by change in priorities and workflow
- Manage the monthly physical inventory and data entry of inventory counts; assist with and reconcile physical inventory discrepancies
- Provide prompt response to inquiries, and timely resolution of issues, as requested by department staff and internal and external customers
- Support all audit activities as requested and provide auditors with necessary information on a timely basis
- Other duties and special projects as assigned

Qualifications - External

Knowledge/Skills/Abilities:

- Working knowledge of inventory accountability
- Microsoft Office, Excel, and the use of enterprise resource planning software - SAP preferred
- Ability to organize and prioritize workload to accommodate departmental deadlines
- Effective written and verbal communication skills; ability to analyze and explain multi-step, complex transactions

Experience:

- Prior management experience including staff training and development and performance management
- Minimum 2 years Inventory Control experience

Education Desired:

- Bachelors degree-Business-financial accounting coursework

Description (Internal)

Description - Internal

- Responsible for directing, monitoring, completing, and supporting all inventory control accounting transactions
- Identifies, analyzes and resolves inventory issues
- Manage work assignments within department to ensure timely completion of all receipts, transfers, inventory adjustment and related tasks; reorganize workload as necessitated by change in priorities and workflow
- Manage the monthly physical inventory and data entry of inventory counts; assist with and reconcile physical inventory discrepancies
- Provide prompt response to inquiries, and timely resolution of issues, as requested by department staff and internal and external customers
- Support all audit activities as requested and provide auditors with necessary information on a timely basis
- Other duties and special projects as assigned

Qualifications - Internal

Knowledge/Skills/Abilities:

- Working knowledge of inventory accountability
- Microsoft Office, Excel, and the use of enterprise resource planning software - SAP preferred
- Ability to organize and prioritize workload to accommodate departmental deadlines
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Experience:

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- Bachelors degree-Business-financial accounting coursework